

Company Name
ABN
Company Address
Telephone and Fax

<Insert District> Inspectorate

The District Inspector of Mines
Resources Safety Department of Mines and Petroleum
100 Plain Street, East Perth WA 6004

Facsimile: 08 9358 8079

Email: <Insert email>

<Date>

Dear Sir,

APPOINTMENT OF ALTERNATE QUARRY MANAGER - <INSERT SITE NAME> – MINING LEASES: LIST TENAMENT NUMBERS

Acting on behalf of <Insert Company Name>, the Principal Employer as the Registered Manager at <Insert Site Name> that this notice is to advise the appointment of an Alternate Quarry Manager as per Section 38 of the Mines Safety and Inspection Act 1994 and all duties bound by such an appointment have been understood and agreed to.

The appointment is effective from <Insert Date> until further notice.

Alternate Quarry Manager Contact Details:

Name: _____

Work Address: _____

Mail Address: _____

Work Phone: _____

Mobile: _____

Home Address: _____

Email Address: _____

In accordance with MSIA Section 38 I acknowledge the above appointment and confirm that as of <insert Date> I assume the control and supervision of the <Insert Site Name> as the Alternate Quarry Manager.

Alternate Quarry Manager

Insert Site Name

Insert Company Name

Name _____

Signature _____

Date _____

Registered Manager

Insert Site Name

Insert Company Name

Name _____

Signature _____

Date _____