

Insert Company Logo

<Insert Audit Report Title>

Audit Report

<Document Number>

Revision 0

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1. AUDIT DETAILS

TYPE OF AUDIT		APPLICABLE STANDARD	AUDIT DETAILS
<input type="checkbox"/>	Internal	<input type="checkbox"/> 4801 OSH Management System	Audit Title:
<input type="checkbox"/>	External	<input type="checkbox"/> 9001 Quality Management System	Lead Auditor:
		<input type="checkbox"/> 14001 Environmental MS Management System	Auditor(s):
		<input type="checkbox"/> Contractor Standards & Procedures	Audit Date:
		<input type="checkbox"/>	Site:
			Audit Owner:

2. METHODOLOGY

The audit process included:

- Prior notification of intention to conduct the audit;
- Opening discussion to explain the audit process with <Insert Company> supervisor;
- Review documents and records
- Discussions with managers, supervisors on site
- Observance of work tasks and activities
- Compilation of the audit report, including recommended action plan