

Safety and Health Committee Charter

This Charter sets out the purpose, composition, role, meeting procedures and frequency of the Safety and Health Committee.

PURPOSE

The purpose of the Committee is to provide a forum to facilitate communication between management, employers and employees in developing safety measures and monitoring programs.

ROLE OF THE COMMITTEE

The role of the Safety and Health Committee is to:

- enable and assist consultation and cooperation between management and employees on health matters
- help initiate, develop and implement safety and health programs
- consider and make recommendations about changes to safety and health programs for employees
- consider matters referred to it by safety and health representatives
- review HSE performance including trending analysis, audits and investigations
- share key lessons/messages/actions and ideas as a part of the safety and health program
- recommend actions or initiatives to the site management
- review results of all Audits
- review Significant Incidents with actual or potential safety and health consequences
- review significant legislation for <Insert Site/ Company>
- conduct an annual evaluation of the effectiveness and efficiency of the safety and health program

MEMBERSHIP/COMPOSITION OF GROUP