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Confined Space

Standard

<insert document number>

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1. PURPOSE

There are confined spaces at <INSERT COMPANY NAME> sites, and therefore the management of entry to, and working within, confined spaces is critical.

This Procedure shall outline minimum requirements for the identification and management of risks associated with work in or around a confined space, thus eliminating or reducing the risk of fatalities, injuries and incidents.

2. SCOPE

This Procedure applies to all works occurring in or around confined spaces associated within work activities on <INSERT COMPANY NAME> sites or under the direction of <INSERT COMPANY NAME>.

This Procedure applies to all personnel working on <INSERT COMPANY NAME> sites whether they are an employee, contractor.

3. DEFINITIONS

Term	Definition
Shall and Should	The word 'shall' is to be understood as mandatory and the word 'should' as recommended but non-mandatory.
CSRA	Confined Space Risk Assessment This is a risk assessment pertaining to the inherent hazards of the Confined Space itself. It is separate to the task based risk assessment.
Confined Space Assessor	An authorised competent person directly responsible for completing and maintaining the CSRA, ventilation plan, isolation plan, rescue plan and CS register.
Permit Issuer (Authorised Competent Person)	A person who is authorised to issue a confined space entry work permit. An authorised competent person who is a person who has completed a Confined Space Permit issuing officers training course and has been authorised by the Department Accountable Manager or Superintendent to issue Confined Space Permits.
Permit Holder	The trained and authorised person who accepts an authorised Confined Space entry permit that is issued to the Permit issuer. This person is the direct supervisor of the work crew or person performing the work in the confined space.
Competent Person	A person who has, through a combination of training, education and experience, acquired knowledge and skills enabling that person to perform correctly a specified task.
Standby Person	A competent person assigned to remain outside and in close proximity to the confined space and capable of being in continuous communication with and if practical, to observe those inside. In addition, monitor equipment being used to ensure safety during entry and work in the confined space.
Authorised Gas Tester	Is a person who is trained and authorised to conduct Atmospheric Testing.